

**MINUTES OF THE MONTHLY MEETING OF HARDEN PARISH COUNCIL
HELD ON 3 DECEMBER 2015 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present

Councillors: Diane Bonham, Kay Kirkham, Julia Gregson, Alan Sykes (Chair),
Gina Thompson
Clerk: Eve Haskins
In attendance: No members of the public were present

1/1215 Co-option of Parish Councillors

RESOLVED that this item to be deferred until the next meeting when potential members may be present.

2/1215 Apologies

Apologies received and accepted from Cllr Laking due to illness.

3/1215 Declarations of Interest

None received.

4/1215 To confirm minutes of meeting held on 12 November 2015

Minutes of meeting held on 12 November 2015 were confirmed as a true record and signed by the Chair.

5/1215 Planning issues

1. Applications:

None received.

2. Notification of planning decisions from Bradford Council:

None received.

3. Core Strategy Development Plan Document:

Cllr Kirkham reminded all members that when the Core Strategy came out the Parish Council submitted comments, and confirmed that the total number of new houses for Harden in the document remains at 100. Cllr Kirkham circulated maps of the Strategic Housing Land Availability Assessment (SHLAA), and explained that BMDC will issue a site allocation document at some point in the future, which will be consulted upon.

The Parish Council thanked Cllr Kirkham for her invaluable input on this issue.

6/1215 Public Representation

None received.

7/1215 Exchange of Information

None received.

8/1215 Christmas event

RESOLVED that:

1. Christmas lights, having been checked by electrician and St Saviour's Church representative, be left as they are for this year and their repairs be discussed again at the next meeting in January 2016;
2. Cllr Kirkham to liaise with Cllr Laking re the collection of the mince pies for the event;
3. Cllrs Bonham, Gregson and Thompson to organise the purchase of milk, coffee, tea, juice, sweets, nine bottles of red wine and six bottles of white wine for the event, as well as the borrowing of 100 wine glasses;
4. Cllr Kirkham reported that she has placed notices around the village advertising the event and that she will liaise with the vicar of St Saviour's to confirm the loan of the A frames;

5. Cllr Thompson to liaise with the local school re sending out a parent text advertising the event;
6. All parish councillors to meet at the family room of the church at 5.30pm to begin setting up, ready for the switch on at 6.00pm.

9/1215 Traffic

Clerk confirmed that communication had been received from Inspector Robinson of West Yorkshire Police in response to Parish Council concerns over the lack of action on speeding in the village, stating that although the figures do show some exceeding of the speed limit, they are not out of kilter with other similar roads in the district or the Neighbourhood Policing Team in general, and other than the very occasional high speed they do not indicate mass incidents of dangerous speed/driving. Inspector Robinson confirmed that the figures do give a clear indication of prevalent speeds and that collision statistics do not show Harden as a hotspot of collisions, so they do not assist in making a case for prolonged enforcement. He stated that he could not assure the Parish Council that the local police will be able to do regular enforcement in this area as he has to be realistic about the limited resources currently available to the police but that he will pass the concerns onto local officers and Roads Policing staff for attention, although reiterated that with staffing levels as they are and demands across many different areas of threat and risk, he cannot guarantee attendance. He also stated that he is willing to come to a meeting to go into more detail with the Parish Council if required.

RESOLVED that the above response is sufficient to explain the situation for the police and that there is no requirement for Inspector Robinson to attend a Parish Council meeting.

10/1215 Horticulture

Clerk updated all that one quote had been received for the annual horticultural work from Bradford Works, and awaiting two more from local gardeners. Also confirmed that the Parish Council now have the responsibility for the flower bed behind the war memorial and also have permission from BMDC to maintain the flower beds outside the butchers/post office (both winter and summer plants).

RESOLVED that £2500 be included in the 2016-17 budget for horticulture.

11/1215 Community Chest grant

RESOLVED that the Parish Council would not pursue the funding for gardening equipment as advised: Clerk to contact Shipley Area Coordinator's Office accordingly.

12/1215 Recruitment of new Clerk

RESOLVED that:

1. Job advert etc. to be agreed via email to send out as soon as possible;
2. Cllr Bonham to join the recruitment team to replace Cllr Laking if required;
3. Clerk to contact YLCA to determine the following:
 - Whether a RFO is required by the Parish Council in the absence of a Clerk;
 - Whether an interim Clerk could be found until the new Clerk is in post;
 - Whether the Vice-Chair could be recognised as an official contact for the Parish Council to liaise with YLCA in the Chair's absence.

13/1215 Email addresses

RESOLVED that the Parish Council website domain name be changed to incorporate '.gov.uk', and that email addresses be set up for the Clerk and parish councillors who wish for one: Clerk to contact the website hosts accordingly.

14/1215 SCAPAG update

No updates to report.

15/1215 Youth Cub

RESOLVED that Clerk to contact the local Youth Club to request an update on their work.

16/1215 Financial issues

a) Payment for approval:

RESOLVED that the following payments were approved and cheques duly signed:

- **£362.72** Clerk's wages
- **£20.00** Clerk's travel expenses
- **£156.00** Vision ICT Ltd
- **£37.50** David McArthur electrical services for Christmas tree lights

b) Budget and precept:

RESOLVED that:

1. The budget for 2016-17 was agreed at £14,150;
2. The precept was agreed for 2016-2017 at £15 per band D property per annum (£11,970), therefore no increase this year.

c) Signatories:

RESOLVED that Cllr Kirkham to become a signatory on the Parish Council cheque book: Cllr Kirkham to liaise with the bank accordingly.

17/1215 Correspondence

- Email from YLCA re White Rose November 2015: acknowledged;
- Email from Historic England re receipt of designation application for listing of war memorial: acknowledged;
- Email from St Saviour's Church re confirmation of Christmas event times: acknowledged, see item 8/1215 above;
- Email from BMDC re Plan-It newsletter, Children's Services move and proposed main modifications to the Core Strategy Development Plan Document: acknowledged;
- Email from local police inspector re traffic issues in village: acknowledged, see item 9/1215 above;
- Email from Bradford Works re updated quote for horticultural work: acknowledged, see item 10/1215 above;
- Email from Neighbourhood Services re Community Chest grant: acknowledged, see item 11/1215 above;
- Email from Shipley Area Coordinator's Office re request for attendance at Parish Council meeting re discuss the New Deal: acknowledged, agreed to invite Shipley Area Coordinator to next provide New Deal presentation prior to the next meeting at 6.15pm.

On behalf of the Parish Council, the Chair thanked the leaving Clerk for all her hard work for the Parish Council over the past few years and for remaining in position for the last few months while a replacement Clerk has been sought.

18/1215 Next meeting

Agreed that the next Parish Council meeting to take place on Thursday 14 January 2016 at 7.15pm in Harden Memorial Hall.

The Chairman closed the meeting at 8.45pm.